

National Certificate for Personal Licence Holders Level 2

Under the Licensing Act 2003, anyone authorising the retail sale of alcohol will have to hold a personal licence. In order to qualify for a personal licence, an applicant must hold a licensing qualification which is Qualifications and Curriculum Authority (QCA) accredited, and Department for Culture, Media and Sport (DCMS) approved. The BIIAB Level 2 National Certificate for Personal Licence Holders is both QCA accredited and DCMS approved and has been designed specifically to meet the statutory requirements of the Licensing Act 2003.

OVERVIEW OF COURSE CONTENT

The Course covers the syllabus set by Government, to enable candidates to understand the law in relation to:

- The roles, responsibilities and functions of licensing authorities
- The application process for a personal licence
- The legal responsibilities of the personal licence holder and the penalties relating to failure to comply with the law
- The premises licence
- The content and purpose of operating schedules
- The role and duties of the designated premises supervisor
- Unauthorised licence able activities
- Permitted temporary licensable activities
- Rights of entry to licensed premises
- Police powers with regard to suspension and closure of licensed premises
- The specific prohibitions for the sale of alcohol

SUITABILITY OF CANDIDATES

The Course is suitable for anyone authorising the retail sale of alcohol in licensed premises including:

- Pubs, bars, hotels, restaurants, off-licences, supermarkets, convenience stores, sports and social clubs, entertainment establishments, nightclubs, leisure parks casinos.



COURSE DETAILS

VENUE:
Crown College
121-129 North Road
Westcliff-on-Sea
Essex
SS0 7AH

Please note: We can arrange for the course to be delivered at employers premises. Please ask our advisor for details and charges.

COURSE STRUCTURE:

Hours:
9.15am – 4.15pm Training
4.15pm – 5.00pm Examination

The course includes the BIIAB Syllabus Booklet.

40 multiple choice questions. This examination is broken down into 2 parts:

- Part 1 – 8 questions
- Part 2 – 32 questions.

Candidates must answer all questions from Part 1 correctly.

FEES AND PAYMENT:

The course fee of £175 must be paid at least 14 days in advance of course date.